



NANSANA MUNICIPAL COUNCIL



OFFICE OF THE TOWN CLERK

P.O. Box. 7218, Kampala Uganda , Tel: +256-782-408022

Email :nansanamc@gmail.com /Website:www.nansanamc.go.ug

PROCUREMENT NOTICE No. 001 NMC/PROC/01/FY 2025-2026

INVITATION TO BID UNDER OPEN DOMESTIC BIDDING FOR PREQUALIFICATION OF SERVICE PROVIDERS FOR PROVISION OF VARIOUS WORKS, SUPPLIES AND SERVICES

1. Nansana Municipal Council invites sealed bids from eligible firms, companies, cooperatives, Associations and individuals to bid for the following works/supplies/services in the Municipality for the financial year 2025/2026

CATEGORY (B) PROVISION OF VARIOUS WORKS, SERVICES AND SUPPLIES UNDER FRAMEWORK ARRANGEMENT/CONTRACT

B- (I) SUPPLIES

ITEM	PROCUREMENT REFERENCE NUMBER	DESCRIPTION OF THE PROCUREMENT
1	NANS 725/SUPLS/2025-2026/00001	Supply of culverts, installation, back fill with gravel maximum 40 m ³ and construction of end structures maximum 6m ²
2	NANS 725/SUPLS/2025-2026/00002	Supply and installation of culverts with encasing using concrete class 20 maximum 6m ³
3	NANS 725/SUPLS/2025-2026/00003	Supply of road bitumen, primer, asphalt and tar coat
4	NANS 725/SUPLS/2025-2026/00004	Supply of petroleum products, batteries and lubricants
5	NANS 725/SUPLS/2025-2026/00005	Supply of various spare parts for Grader and heavy equipment
6	NANS 725/SUPLS/2025-2026/00006	Supply of road lime, stone chippings 10/14mm and 14/20mm, road aggregates, road gravel, sand, cement, fill materials, iron bars T ₁₀ , T ₁₆ , & T ₂₀ water, stone dust, road hardener, Asphalt, hard core, CRR aggregates and firewood
7	NANS 725/SUPLS/2025-2026/00007	Supply of motor vehicle/ cycle tyres and tubes
9	NANS 725/SUPLS/2025-2026/00008	Supply of printed/ assorted office stationery, certificates, Registers, staff identity cards & general office stationery
10	NANS 725/SUPLS/2025-2026/00009	Supply of culverts

B-(II) SERVICES

ITEM	PROCUREMENT REFERENCE NUMBER	DESCRIPTION OF THE PROCUREMENT
1	NANS 725/SRVCS/2025-2026/00004	Provision of hire of road equipment and Service Vans
2	NANS 725/SRVCS/2025-2026/00003	Provision of hotel, conferences, events management and outside catering services

Note: (iii) bidders may apply for any / all the above projects provided he/she pays for each project in a category B separately and shall be awarded to any that he/she is compliant

CATEGORY (C) PREQUALIFICATION OF VARIOUS SERVICE PROVIDERS FOR THE PROVISION OF VARIOUS WORKS, SUPPLIES OR SERVICES UNDER RESTRICTIVE BIDDING FOR 2(TWO)YEARS 2025/2026 & 2026/2027

C (I)-WORKS

ITEM	DESCRIPTION OF THE PROCUREMENT	
C 1.1	Construction and renovation of Buildings and Latrines	NANS725/WRKS/2025-2026/00001
C 1.2	Electrical and Mechanical Works	NANS725/WRKS/2025-2026/00002

C (2)- SUPPLIES

ITEM	DESCRIPTION OF THE PROCUREMENT	
C 1.5	Supply of computer sets, photocopiers, printers accessories and consumables	NANS725/SUPLS/2025-2026/00001
C 1.6	Supply of various office and school equipment and furniture	NANS725/SUPLS/2025-2026/00002

C (3)- SERVICES

ITEM	DESCRIPTION OF THE PROCUREMENT	
C 1.7	Consultancy Services for Architectural and engineering works	NANS725/SRVCS/2025-2026/00011
C 1.8	Consultancy for Physical Planning services	NANS725/SRVCS/2025-2026/00005
C 1.9	Provision of Insurance Services	NANS725/SRVCS/2025-2026/00006
C 2.0	Consultancy Services for road designs	NANS725/SRVCS/2025-2026/00007
C 2.1	Consultancy services for project preparation and design	NANS725/SRVCS/2025-2026/00008
C 2.2	Maintenance/servicing & repair of motor vehicles, motorcycles and road equipment	NANS725/SRVCS/2025-2026/00009
C 2.3	Provision of Computer Software and Website services	NANS725/SRVCS/2025-2026/00010

Note: (iv) bidders may apply for any/all the above projects in category (C) provided he/she pays for each project separately and shall be awarded to any that he/she is compliant.

2. Bidding shall be conducted in accordance with the procedure contained in the public procurement and disposal of public assets regulations, 2006
3. Interested companies/ firms, individuals and associations may apply in writing seeking to **provide revenue management services, various works, supplies or services under framework arrangement/Contract or Restricted bidding** by meeting the eligibility requirements as stated in the bid document.
4. Interested eligible bidders may obtain further information in respect to each category/project as stated in the bidding document(s) before payment from the address below between 9:00am to 4:00pm on official working days. Detailed advert can be accessed on **Nansana Municipal Council website / P.D.U Office/ Notice board**
5. A complete set of bidding documents in **English** may be purchased by interested bidders on the submission of a written application to the address below and upon;
(a) Securing a payment advice form from finance department on the Mobile Number: 0772-914742
(b) Payment of a non - refundable fee of Uganda Shillings 118,000/= (one hundred eighteen thousand shillings only) taxes inclusive for each item in each category (Category A to C) as shall be stated on the (PAF)
(c) Presentation of a general receipt from finance department
6. Bids must be delivered to the address below at 7(c) at or before **11.00am** on the **20th June, 2025**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 7(d) at **11.30 am** on the **20th June, 2025**. Late Bids shall be rejected.
- 7 (a) Address documents may be inspected at: **P.D.U- Nansana**
(b) Address documents will be issued from: **P.D.U- Nansana**
(c) Bids must be delivered to: **Head, P.D.U, on Administration Building- P.D.U offices**
(d) Address of bid opening: **Nansana Municipal Council Building**
8. The Planned Procurement activity schedule (subject to change) is as follows:

Activity	Date
a. Publish bid notice	27th May,2025
b. Pre- bid meeting	10th June 2025
c. Bid closing date	20th June, 2025
d. Evaluation process	23rd June– 4th July, 2025
e. Display and communication of best evaluated bidders' notice	8th July, 2025
f. Contract award and signature	After expiry of the best evaluated bidders' notice

TANDEKA FESTO
Town Clerk- **NANSANA MUNICIPAL COUNCIL**